

## **Kindergarten Transition Summit**

### **Seed Money Application**

#### **For Teams that attended KT Orientation on March 25, 2021**

The NYS Council on Children and Families was awarded the Preschool Development Grant Birth through Five (NYSB5) from the Department of Health and Human Services Administration for Children and Families. The grant highlights the importance of strengthening partnerships, coordinating services and expanding parent choice to ensure all children receive equitable and comprehensive services. One of the activities of this grant that serves to build local systems and increase parent choice relates to successful transition practices. Transition (KT) Summits help to increase local coordination of services that support the early childhood community as well as support best practices for school success. Specifically, in 2021, the NYSB5 grant will support Kindergarten Transition Summits or Seed Money Activities up to maximum awards of \$10,000 per Local Team or Summit.

#### **KT Summit Hosts:**

KT Summit awardees will be tasked to: 1) Build a local KT summit planning team of cross-sector partners including representatives of the local community and parent representatives. 2) Convene a large regional KT summit, inviting local cross-sector transition teams that include: school district administrators, PreK and kindergarten teachers, CCRRs, special education providers, Head Start programs, CBOs, family childcare providers, child care centers, parent organizations, health care providers and local early childhood coalitions, etc. The Summit host must follow the protocols outlined in this Orientation and must invite the B5 Transition Specialist to their summit planning meeting.

#### **KT Seed Money:**

There is a different funding opportunity to pilot an innovative Kindergarten Transition practice in your community by providing support in high-need areas of their region with KT Seed Money funding. Your team can apply for funding to implement a transition idea that will support the children in your community. See application for details.

## **Kindergarten Transition Summit Application**

**Summit Host Applicant Requirements:** Applicants must demonstrate a successful history of large event planning (up to 200 people), have established cross-sector partnerships and identify a core team of individuals able to work quickly and cooperatively to convene a local summit. Successful summits will include presenters, “how-to build a local transition team” guidance documents, pre- and post-evaluations and dynamic discussion. It is expected that summits will be promoted widely via email, through existing early childhood groups, flyers and social media. The host agency will be required to complete a post summit survey for the grant.

### **KT Summit Host Application Questions:**

Please provide responses to the following questions online here

[https://albany.az1.qualtrics.com/jfe/form/SV\\_54uAtqWNHLL8gC](https://albany.az1.qualtrics.com/jfe/form/SV_54uAtqWNHLL8gC)

1. Describe your history of successful implementation of large-scale events (at least 200 people).
2. What makes your agency the right agency to host the KT Summit in your area?
3. Who are members of your KT team? What agency or group do they represent? What are their roles on the KT team?
4. How will you involve parents on your transition team?
5. Provide a project timeline from 5/1/2021-12/1/2021 for all award related activities. (planning, summit, follow up with local KT Teams, awarding of seed money).
6. Provide a detailed budget, along with a budget narrative that justifies expenses. Budget must include : the planning and conducting of the KT Summit for at least 200 people (exception for the number of people can be made for very rural areas), registration for the event, event space, printing of program and handouts, any media posts, books, materials, follow-up time for your staff to read and award (and process) the seed money to local KT Teams, and to collect their outcomes after using the money.
7. Is your organization able to operate as a fiscal agent for this award? If not, who is the fiscal agent?

**Applications due: 4/23/21 By Noon**

**Award notifications: 5/5/2021**

Applications can only be submitted via these links.

Questions: [Nancy.hampton@ccf.ny.gov](mailto:Nancy.hampton@ccf.ny.gov)

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### **Summit Host Application**

[https://albany.az1.qualtrics.com/jfe/form/SV\\_54uAtqWNHLLLe8gC](https://albany.az1.qualtrics.com/jfe/form/SV_54uAtqWNHLLLe8gC)

### **Post KT Summit Survey for participants (after you host a summit)**

Each host agency will need to complete this survey with their team after the summit is completed. Please review these questions to be sure to include all elements in your proposal.

[https://albany.az1.qualtrics.com/jfe/form/SV\\_3jZ3bySw5FNezQy](https://albany.az1.qualtrics.com/jfe/form/SV_3jZ3bySw5FNezQy)

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### **Seed Money Application**

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### **SEED MONEY Progress Survey**

Each Seed Money team will need to complete this survey after their activity is completed. Please review these questions to be sure to include all elements in your proposal.

[https://albany.az1.qualtrics.com/jfe/form/SV\\_78TWkUsAlmKDHhk](https://albany.az1.qualtrics.com/jfe/form/SV_78TWkUsAlmKDHhk)